

Illness Reporting for Food Establishments

MINNESOTA FOODBORNE ILLNESS HOTLINE 1-877-FOOD ILL

PIC Responsibilities

The person in charge (PIC) must exclude all ill employees from the establishment while they have:

- Diarrhea
- Vomiting

Employees with diarrhea or vomiting cannot return to work for at least 24 hours after symptoms end.

Record all employee reports of diarrhea and vomiting including onset date in an [Employee Illness Log](#).

The PIC must notify your local health department or MDH of any employee diagnosed with any of these illnesses:

- Norovirus
- *Salmonella*
- *Shigella*
- Hepatitis A virus
- Shiga toxin-producing *E. coli*
- Infection with another bacterial, viral or parasitic pathogen

Exclusions and restrictions may apply if an employee has been diagnosed with any of the illness listed above.

Employee Responsibilities

Some illnesses can be transmitted through food from employees to customers. Therefore, employees cannot work if they have:

- Diarrhea
- Vomiting

Employees with diarrhea or vomiting cannot return to work for at least 24 hours after symptoms end.

Employees must report to the PIC if they have any of the following symptoms:

- Diarrhea
- Vomiting
- Jaundice (yellowing of skin or whites of eyes)
- Sore throat with fever
- Open, infected wound

Employees must report to the PIC if they have any of the following infections:

- Norovirus
- *Salmonella*
- *Shigella*
- Hepatitis A virus
- Shiga toxin-producing *E. coli*
- Infection with another enteric bacteria, viral or parasitic pathogen

Employees must report to the PIC if they have been exposed to, or are a suspected source of a disease outbreak in the last 30 days.

Report Customer Illness Complaints

The PIC is required to notify your local health department or MDH of complaints from a customer who:

- Reports becoming ill with diarrhea or vomiting after eating at the establishment.

OR

- Reports having or is suspected of having norovirus, hepatitis A virus, *Salmonella*, *Shigella*, Shiga toxin-producing *E. coli*, or another enteric bacterial, viral or parasitic pathogen after eating at the establishment.

Customer complaints may also be reported directly to the MDH Foodborne Illness Hotline toll free at 1-877-366-3455 or fill out the online [Minnesota Foodborne & Waterborne Illness Report](#).



Resources

[Minnesota Department of Health Food Business Safety \(www.health.state.mn.us/foodbizsafety\)](#)

[Employee Illness Log](#)

www.health.state.mn.us/foodsafety/dwi/e_mpilllog.pdf

[Minnesota Foodborne & Waterborne Illness Report \(www.health.state.mn.us/foodill\)](#)

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